

## **Kaduna Refining and Petrochemical Company Limited**

**(A SUBSIDIARY OF NNPC)**

### **Invitation for Pre-Qualification of Bidders for the Supply and Installation of Street Light Along Kaduna Refining Petrochemical Company Limited (KRPC) Access Road**

**The Kaduna Refining and Petrochemical Company Limited (KRPC), a Subsidiary of the Nigerian National Petroleum Corporation (NNPC) wishes to invite reputable Companies to submit relevant documents to pre-qualify for the supply and installation of streetlights along Kaduna Refining and Petrochemical Company limited (KRPC) Access Road. The project seeks to enhance traffic safety and comfort of users, increase traffic circulation, improve night-movement, promote industrial activities and increase illumination to the population.**

#### **2.0. SCOPE OF WORK**

The scope of work for the supply and installation of streetlights along Access Road to Kaduna Refining and Petrochemical through 2.5KM dual carriage way road (off Kachia road) and two segments 1.5km to Refining in-Gates.

##### **ELECTRICAL WORKS**

2.1.1. Engineering Design

2.1.2. Procurement and Installation, 100KVA/415V/2403-phase transformer.

2.1.3. Procurement, Installation of lighting poles, Lamps fittings and accessories.

2.1.4. Excavation/Laying of underground cables,

2.1.5 Wiring and Inter-connection of transformer.

2.1.6 Provide grounding and connect to control panel transformer.

2.1.7 Supply of spare parts.

2.1.8 On-site training of staff,

2.1.9 Testing and commissioning.

##### **2.2 CIVIL WORKS**

2.2.1 Engineering Design

2.2.2 Provide and Install concrete foundation for Transformer.

2.2.3 Provide and Installs shelter for Transformer.

2.2.4 Provide concrete foundation for lighting poles.

2.2.5 Excavation of 750mm (D) x 500mm (W) cable trench.

### 3.0 PREQUALIFICATION

Only companies qualified from this pre-qualification exercise shall be invited to the competitive tender for the said project, interested companies are required to submit documents that address the pre-qualification requirements, Failure to submit the required documents will automatically disqualify the applicant. Pre-qualification documents will as a minimum address the following; requirements in chapter separated by dividers:

**1.** Full details Company Profile

**2.** Certificate of incorporation, income Tax Clearance (for 3years. If applicable)Tax (including VAT) Registration Number, Evidence of Registration with DPR

**3.** Contractor can process and submit the following document if be is successfully prequalified: Evidence of Registration with relevant Government Agency and Evidence of Registration with NNPC/KRPC in relevant category

**4.** Company Organizational chart, Project Organizational chart, industry experience, Similar Project Experience, CVs of Key Personnel to Project, Available Equipment/Tools, Execution Strategy

**5.** Company Financial statement and Audited accounts for the last Three (3) years, Principal Bankers, Credit facility (if any) and Bankers support

**6.** HSE Policy and Plan (Policy must, be signed), HSE Practice and (Previous Records with evidence)

**7.** QA/QC Policy and Plan (Policy must be signed), QA/QC Practice and Records (Previous records with evidence)

**8.** Community Relation Policy and Practice

**9.** Nigerian Content Vehicle (mandatory when applicable), Nigerian Content Policy- and Practice (Policy must be signed), Plan to utilize Manpower, Goods and Services Plan for Capacity Building, Training and Skill acquisition for Nigerians.

**10.** Nigerian Content Requirement

- i. Demonstrate that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence of plans of physical operational presence and set-up in Nigeria.
- ii. Furnish details of company's incorporation, ownership and share holding structure, Also submit clear photocopies of your CAC forms CO2 and CO7 including company memorandum and article of association.
- iii. Provide evidence of what percentage of work force are Nigerians, Also, show overall percentage of work to be performed by Nigerian resources relative to total work volume.
- iv. Provide a Nigerian Content plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that: would be involved in executing the work. Also provide details of Nigerian Content focal point or manager.
- v. State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop; attached past experience of such patronage.
- vi. Specific to this project, provide detailed plan for staff training, an development on engineering, project management and procurement (including ail software to be used, number of personnel name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenus businesses and Nigerians over the next five (5) years.
- vii. Provide evidence of domiciliation of project management and procurement centers in Nigeria with physical addresses (not P.O.Box)
- viii. Location of in-country facilities (Equipment, storage, workshops, repair and maintenance facilities) and testing facilities.
- ix. Contractor must be willing and able to provide evidence of maximization of made in Nigerian goods and services.
- x. Demonstrate commitment to give first consideration to Nigerian manufactured products by providing memorandum of Agreement (MAO) executed with local manufacturers for procurement of required items such as LV and HV cables, Lighting poles, Accessories, etc. The MAOs shall clearly, detailed scope of supply and the validity period shall cover the duration of the contract

**11.** All documents to be provided as evidence of technical capability and relevant experience are of advantage as **referenced to** the defined in the work scope

#### **4.0 SUBMISSION OF PRE-QUALIFICATION DOCUMENTS**

Pre-qualification documents, which should be bounded and in duplicate, must be packaged in sealed envelopes, clearly marked as “**Pre-Qualification Of Bidders For The Supply And Installation Of Street Lights Along Kaduna Refining And Petrochemical Company Limited (KRPC) ACCESS ROAD**” Contractor

**Addressed to:**

**The Secretary,**

**Management Tenders Committee,**

**Kaduna Refining and Petrochemical Company Limited,**

**KM 16 Kachia Road P.M.B 2252**

#### **5.0 CLOSING DATE**

The closing date for the submission for prequalification document is on or before **12:00noon of 14<sup>th</sup>February, 2011**

The submissions will be opened immediately at the closing time at Kaduna refining and Petrochemical Company Limited (KRPC)

Only Firms whose submissions fulfill the minimum requirements will be considered for the next stage of the bidding exercise

#### **6.0. DISCLAIMER**

This “Invitation for pre-qualification” shall not be construed on the part of KRPC or NNPC, nor shall it entitle any company to make any claim whatsoever, and/or seek any indemnity from KRPC or NNPC and/or any of its subsidiaries, by virtue of such companies having advertisement.

All expenses incurred in preparing pre-qualification response and all expenses otherwise associated with its pre-qualification response shall be borne solely by the prospective suppliers.

**Signed**

**KRPC MANAGEMENT**